



Lutheridge+Lutherock Ministries, Inc.

2049 Upper Laurel Drive

Arden, N.C. 28704

(828)684-2361

CONFIDENTIAL REFERENCE FORM

DATE _____

APPLICANT _____

POSITION _____ SITE: _____

The person named above has applied for employment at Lutheridge+Lutherock Ministries, Inc. next summer. Lutheridge+Lutherock Ministries, Inc. is an outdoor ministry providing camping programs and conference center facilities at two sites in Western North Carolina. LLMI is supported and operated by the North Carolina, South Carolina, Southeastern and Florida/Bahamas Synods of the Evangelical Lutheran Church in America. We are seeking staff members who can guide youth in grades one through twelve in an experience in Christian living and learning. This requires persons who have maturity, a growing faith, healthy relationships with other persons, and above average energy and willingness to work. Your evaluation of the applicant on the back of this page will assist us to employ the best persons suitable for the work.

Your responses should be based on your answer to these questions: "Would I want this person working with/for me in a position of responsibility?" and , "Would I want this person as a counselor for a child I love?" Your appraisal will be kept confidential.

Please feel free to contact the Program Director at the appropriate site with further comments. Thank you for your cooperation and assistance.

After filling out the application in its entirety. Save the form and return it by attaching it to an e-mail as follows:

kridenhour@lutheridge.com if your first choice is Lutheridge
van@lutherock.com if your first choice is Lutherock

You may also return the form by mail to the above address.

YOUR NAME _____

CITY/ STATE _____

E-MAIL ADDRESS _____

PHONE NUMBER _____

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT?

Please evaluate the applicant in the following areas using the scale below.

- | | |
|-------------------|---------------------|
| 1 - POOR | 4 - ABOVE AVERAGE |
| 2 - BELOW AVERAGE | 5 - SUPERIOR |
| 3 - AVERAGE | N- NOT ABLE TO RATE |

	POOR		SUPERIOR			
	1	2	3	4	5	N
1. Christian witness, evidence of faith, active in church life	1	2	3	4	5	N
2. Ability to relate to children/youth, exercises good judgment	1	2	3	4	5	N
3. Maturity, emotional stability, self-discipline	1	2	3	4	5	N
4. Integrity, honesty, trustworthiness, sincerity	1	2	3	4	5	N
5. Congenial, ability to work with others, friendly, tactfulness, ability to be part of a team	1	2	3	4	5	N
6. Communication skills	1	2	3	4	5	N
7. Self-confidence, recognition of limits	1	2	3	4	5	N
8. Leadership, ability to be positive role model	1	2	3	4	5	N
9. Energy level, enthusiasm, initiative	1	2	3	4	5	N
10. Relation to authority, ability to accept supervision/constructive criticism, loyalty	1	2	3	4	5	N
11. Dependable, responsible, reliable, follow through on plans and commitments	1	2	3	4	5	N
12. Appropriate appearance/dress/personal hygiene	1	2	3	4	5	N

Do you know of any reason why we should not hire this person?

Would you want this person to be your child's counselor? _____

Please share any additional comments that would be helpful in assessing this applicant's effectiveness to be a part of the Lutheridge✝Lutherock summer staff.

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