



Lutheridge + Lutherock Ministries

Lutheridge Registration Office
28 Spruce Drive
Arden, North Carolina, 28704

Phone: 828-684-2361
Fax: 828-684-5196
Registration Mgr: Leah ext. 302
Program: Pastor Mary ext. 307

Dear Lutheridge Campfirmation Leader:

Here's the information you need to register for Campfirmation 2010 at Lutheridge!

Please read the information below and use these links to download needed paperwork:

Campfirmation information 2010 (this letter)
Camper Health Form & Waiver
Camper/Parent Information letter

Medication Form
Expectations of Leaders
Scholarship Form

Other general camp information (directions, packing list, etc.) can be found in the Camper/Parent Information letter found at www.llmi.net/about/faq.aspx.

Registration: Please use Campfirmation forms ONLY for those participating in Campfirmation. For other summer programs, please use the forms online or in the summer camp brochure.

THANK YOU!

While we prefer you use the online registration method, if you are using regular post mail to register for Campfirmation, download the form and fill in as much as possible before giving it to parents to complete. Then collect the forms and payment and mail in together. PLEASE make sure that each congregation's registration forms (for all campers, leaders & family members staying with leaders) come together in one envelope with the cluster name on EACH piece of paper. You must submit a separate form for each youth and adult participant. Please **INCLUDE A LIST** of the **AMOUNT TO CREDIT EACH PERSON** along with **ANY CHECK!** THANKS!

If you are registering online, you will need to pay deposits or full payments with a MasterCard or Visa. **NEW this year:** you also have the option of registering with no payment IF you intend to mail your check within the next 10 days. Simply click on the box on the payment page that says: "**Click here if you are registering for Campfirmation or Confirmation Camp, and your church is mailing in your payment by check.**" We will hold space for Campfirmation students without payment for 10 days. We hope this enables churches and individuals that prefer to pay by check to still use the online registration system. Use the links found on our home page (www.llmi.net) to access online Campfirmation registration. Follow the instructions to submit a form for each youth and adult participating. If parents are registering their children, make sure they know the name of your cluster.

NO SPACES ARE HELD for Campers or Leaders without registration forms and deposit or full payment received within 10 days of registration.

Telling your coordinator how many kids you're bringing does not hold space for you or them.

ALL REGISTRATION FEES ARE DUE IN THEIR ENTIRETY THREE WEEKS BEFORE YOUR CAMP SESSION BEGINS!

Confirmation of an **online** registration along with access to the following documents, will be sent to the parent/guardian email provided within the online registration:

- Health History/Waiver Form - due to us by May 1st **at the latest**
- Medication Form - bring with any medications to camp
- Camper/Parent Information letter which includes PACKING LIST (and what not to bring)

Those registering by snail mail will get this information by snail mail or email EXCEPT for the health form which is not being mailed out (except upon request). We are providing that with these materials and expect it to get disseminated by YOU the Pastor/Leader with the registration form this year. Parents/guardians need time to work on this in order to meet the deadline of May 1. Again, those registering online will get this information by email with a link to the documents listed above. PLEASE CHECK TO MAKE SURE YOUR PARENTS HAVE THIS INFORMATION! **Online registrations will NOT be sent a snail mail confirmation also.**

Health Form/Waiver:

Each camper **MUST** have a **HEALTH FORM/WAIVER** signed by a **PARENT/GUARDIAN** to be able to participate in camp activities. The form must also have the physician's exam completed or a copy of one from the last two years attached. We do **NOT** want incomplete health forms submitted and reserve the right to mail them back.

Please be sure all required sections are signed/completed before sending them to us! The health form/waiver must be turned into the registration office by **MAY 1, 2010**. Pre-Camp screening of these 3000+ forms is a requirement of the American Camp Association (ACA). **We strongly suggest you download these forms along with registration forms and collect them by April 1 (or before!!)**. Put the most persistent staff person or parent you know in charge of collecting! Have this person review the forms to make sure all four pages are completed, and that it contains a physical exam (or copy of one) with a physician's signature and parent/guardian signature in all the right places. Collecting by April 1st allows a month to get all the missing pieces. **Make copies of the forms before you mail them in and keep them to bring with you to camp.** Again, mail completed health forms to arrive no later than **May 1st!**

We cannot accept a camper into our care until the properly signed 2010 health form has been screened by LLMI staff.

Medication Forms:

If your campers are bringing prescription medications to camp, make sure parents fill out the Medication Form and bring it to camp with any medication **in the original container**. We cannot accept medications in other containers (Check this before you leave home!). The person authorized to bring the child to camp may fill out this form if a parent forgets or is not available. We suggest you print out a bunch and have them ready for parents to fill out as you are loading up the bus to come to camp. The medication form may be found on the forms page of the website.

Roommate Requests/Assignments:

If possible, roommate requests are honored within the same Campfirmation cluster. **Campers may not request more than one roommate** (the same two names should appear on both registration forms). Groups of four **WILL BE SPLIT**. If you have suggestions for campers who should or should not be housed together, please give Pastor Mary that information at least two weeks before your camp week.

Leader Housing is assigned on a first-come, first-served basis. PLEASE BE AWARE that space for **single rooms is seldom available on camp**. Please indicate that you **MUST** have a single room if that is your preference. Otherwise, a roommate may be chosen for you if you do not list a preferred roommate. If we find we are unable to accommodate your "must have" single room request, we will contact you so that you can choose to make your own alternate housing arrangements off-site.

Rates for 2010 (NEW rate structure this year):

Campfirmation Camper:

If paid in full on or before March 15: \$392.00

If paid in full Mar 16-Apr 15: \$417.00

If paid in full Apr 16-May 15: \$427.00

If paid in full after May 15: \$454.00

Campfirmation Leader staying in Kohnjoy:

If paid in full on or before March 15: \$323.00

If paid in full Mar 16-Apr 15: \$348.00

If paid in full Apr 16-May 15: \$358.00

If paid in full after May 15: \$385.00

Campfirmation Leader staying in Thornburg:

If paid in full on or before March 15: \$248.00

If paid in full Mar 16-Apr 15: \$273.00

If paid in full Apr 16-May 15: \$283.00

If paid in full after May 15: \$310.00

The **spouse** of a Campfirmation Leader may share leader's room and eat all meals for the same rate as the leader (if housing is available). The cost for **children of leaders staying with them** in the same room is as follows:

If paid in full on or before March 15: \$183.00

If paid in full Mar 16-Apr 15: \$183.00

If paid in full Apr 16-May 15: \$183.00

If paid in full after May 15: \$183.00

Scholarships: In order to ensure that all may participate in LLMI programs, regardless of financial need, scholarships are available. All scholarship forms postmarked or faxed by February 15th will be processed and parents notified of award by March 10 so that the early rate deadline may still be met. Feel free to download the scholarship form via this link.

We appreciate your partnership in this important learning ministry. We want your week at Lutheridge to be the very best that it can be! Please let us know if you have any questions or concerns, or if we can be of help to you in any way as you prepare for Campfirmation.

Pastor Mary Canniff-Kuhn
LLMI Program Direction ext. 307
(Questions or information about campers
or program)

Leah Gillen
LLMI Registration Manager ext. 302
(Questions about registration, health
forms, \$\$ or adult lodging)