

## **Registration Information**

To register online for Lutheridge or Lutherock, visit [www.llmi.net](http://www.llmi.net).  
To register online for Luther Springs, visit [www.lomfla.org](http://www.lomfla.org).

### **Account Set-Up**

Did you create an account online when you registered your child for camp last year? Good news! Our database has kept your contact information and registering this year will be quick and easy. Simply use the account you already created to register your child for summer 2012. There's also good news if you haven't yet created an account! After you create this account, you'll be set up in our system and can return with ease next time. Please be sure to write down your user name, password and security question for later reference.

### **Lock in your rate!**

Lower rates are available if you register early. Receive our lowest rate for each program by registering before March 12. The program rates go up slightly each month, so be sure to lock in your low rate early!

### **Deposits**

A minimum deposit of \$150.00 per child per camp week/program is required with registration. For Adult/Family programs, include a \$150.00 deposit per adult per week/program and \$50.00 per child (staying with a participating adult) per week/program.

### **Full Payment**

If not sent with your registration, full payment is due in the Registration Office **no later than four weeks** before your camp week begins. If your balance is unpaid, we cannot guarantee that your spot will be held if the program becomes full and there's a waiting list. If balances are not paid by Sunday of the camp week your child is attending, there may be a \$50 late fee added to your balance. Currently, online payment for balance due is only available for those that register online.

**If paying by check, there will be a \$30 return check fee if there are insufficient funds in your account.**

### **Scholarships**

Through the generosity of many friends, we are able to offer scholarship assistance to those who otherwise could not afford to come to camp. No one will be turned away who wants to attend camp. To request a needs-based scholarship, please complete a scholarship application. Forms are available online or through the Registration Office at 828-684-2361.

### **Cancellation/Refunds:**

The deposit is non-refundable and non-transferable. **All cancellation requests must be submitted in writing** by fax, mail, or by email ([jwebb@llmi.org](mailto:jwebb@llmi.org)).

For programs of four nights or more: If you cancel at least four weeks prior to arrival, you may request a full refund *minus* the \$150 deposit. If you cancel with less than four weeks, but more than 72 hours notice, you may request 50% of the full fee *minus* the \$150 deposit. **No refunds will be given for less than 72 hours notice.**

For programs of three nights or less: If you cancel at least four weeks prior to arrival, you may request 50% of the full fee. If you cancel with less than four weeks, but more than 72 hours notice, you may request 25% of the full fee. **No refunds will be given for less than 72 hours notice.**

### **Upon receipt of your registration**

When registering online, the website will automatically send confirmation of a successfully submitted registration by email. To ensure you receive the information, please approve all emails coming from @llmi.org, @lutheridge.com, @lutherock.com and @campbrain.com. If you do not receive this completion email, please check your account to verify your registration was completed. If there is a problem with the registration (such as the program is full or information is missing) the Registration Office will contact you.

For registrations received by mail or fax, a packet of information will be mailed to you.

All Summer Camp forms can also be found online: for Lutheridge and Lutherock, visit [www.llmi.net](http://www.llmi.net) and for Luther Springs, visit [www.lomfla.org](http://www.lomfla.org).

### **Roommate Requests**

When possible, roommate requests will be honored. We ask that campers request only one roommate. To be paired together, each camper must request the other on his or her registration form. **Groups of four or more will be separated in order to assure all campers in each cabin experience Christian community.**

### **Health Forms**

#### **Lutheridge and Lutherock Health Forms:**

Health forms for Lutheridge and Lutherock campers are available under the Forms section (link located along top of homepage) on the website: [www.llmi.net](http://www.llmi.net) (Once on the Forms page, look for the form named 2012 Camper Health Form)

**All health forms are due in our offices on or before May 1, 2012. If you register after May 1<sup>st</sup>, please make every effort to send in the health form at least 4 weeks prior to camp to allow time for staff to screen the information.**

Please make sure that all 4 pages are filled out and all required signatures are included. The American Camp Association (ACA) requires that all campers have a physical within the last 2 years of their camp week. We must have dated proof of that physical either in the form of a copy of the physical or a new physician's exam documented in the appropriate section of the health form (top of the 4th page).

**MAIL** (Registration Office; 28 Spruce Drive; Arden, NC 28704) **FAX** (828-684-5196) or **SCAN & EMAIL** ([jwebb@llmi.org](mailto:jwebb@llmi.org)) **COMPLETED FORMS.**

#### **Luther Springs Health Forms:**

A health form is available online ([www.lomfla.org](http://www.lomfla.org)).

**MAIL TO:** Luther Springs Program Office; 264 Vause Lake Road; Hawthorne, FL 32640. **FAX** (352-546-1469) or **SCAN & EMAIL** ([info@lomfla.org](mailto:info@lomfla.org)) **COMPLETED FORMS.**

**Campers will not be able to stay at Lutheridge, Lutherock, or Luther Springs without a completed health form.**

**Weekend Campers & Transportation**  
**For Lutheridge and Lutherock Only:**

Campers who register for two consecutive weeks may spend the weekend between the two weeks for \$70, **by advance reservation only**. The weekend fee includes housing, supervision by LLMI staff, four meals and laundry supplies.

Shuttle van service between Lutheridge and Lutherock is \$40 per person one-way or \$75 per person round trip and **must be requested on the registration form or in writing at least 2 weeks prior to arrival date**. The van leaves Lutheridge on Sunday at 3:30 p.m. for Lutherock and returns to Lutheridge Saturday between 11:00 - 11:30 a.m. Lutheridge and Lutherock are located an hour and a half apart.

Round-trip transportation between the Asheville Regional Airport and Lutheridge may be requested, **in advance**, at no additional charge.